# **Grand Avenue Primary and Nursery School**

# **Behaviour Principles and Policy**

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# **Statement/Principles**

We believe that all members of our school community should behave in an appropriate manner showing respect for each other and property. We promote self discipline encouraging children to make the right choices in terms of behaviour. This policy sets out our expectations, rewards and sanctions. It is compliant with the guidance set out in the Dfes document 'Behaviour and Discipline in schools' (2012)

# <u>Aims</u>

To ensure all members of our school community are aware of our expectations.

To ensure all children are supported in a fair and consistent manner.

To ensure rewards and sanctions are recognised and valued.

### **Expectations**

We expect teachers to be able to teach and children to be able to learn. We have agreed 5 Rules (GRAND)

Generous of Spirit, caring sharing and full of fun

**Respectful** of others and all property, taking responsibility for the choices we make

**Aspiring** to achieve at our very highest levels, motivated to always do our best and enjoy learning

**Neat** in our appearance and in the presentation of our work; proud of ourselves and our school

**Determined** individuals who think about others, the world around us and our contribution, so we can make a difference

These GRAND Rules are discussed and displayed in each classroom. They are referred to regularly especially at the beginning of each term, during circle times and assemblies.

The GRAND Rules apply throughout school, including canteen, playground, during extra curricular activities and the swimming pool.

They may also apply should a member of staff witness inappropriate behaviour by a Grand Avenue pupil when off site. The staff member would then report the incident to the SLT.

Class teachers may also decide to create their own class rules ,rewards and sanctions to be used within the classroom. These would be designed and created in conjunction with the children in the class.

### **Lunchtime reporting and communication**

A contact book is available for SMSA staff to communicate concerns or note children who are praiseworthy. SMSA staff use this book to communicate with

the Headteacher and SLT. Any action required is then undertaken by the Headteacher or a member of SLT.

# **Rewards**

Children will be praised for appropriate behaviour in a variety of ways including

- Oral (either one to one or in front of others)
- Given a sticker (to be worn, or put on work)
- Sent to Headteacher or Deputyhead for praise and/or sticker
- Teacher relaying good news to parents (written or verbal)
- Awarded a superstar (certificate to take home)
- Team points in the form of tokens
- Class agreed rewards

### **Sanctions**

All paid staff with responsibility for pupils have statutory authority to discipline pupils whose behaviour is unacceptable, who break school rules or who fail to follow reasonable instruction. Adults in school will encourage children to keep to the GRAND Rules. When necessary any concerns will be dealt with firmly and calmly following procedures set out below;

#### 1. Reminder

The child will be reminded of the GRAND Rules and asked to make a choice.

#### 2. Warning

This may be verbal or the child's name may be written on a visible board. Again the child is reminded of the GRAND Rules and asked to make a choice.

## 3. Change of location

The child is asked to move either nearer to the teacher (or another adult) or to another area or class.

### 4. Senior Leadership Team (SLT)

A member of the SMT is asked to escort the child away from the situation to discuss their behaviour. A behaviour form is completed.

We expect children to apologise to the appropriate person either verbally or in writing. The member of staff dealing with the situation is responsible for ensuring this happens.

#### Detention

In KS2 a detention may be given to a child who is displaying unwanted behaviour. The detention takes place in a classroom during morning break. The child is asked to explain why they are in detention and which GRAND rule they have broken. Records are kept in a year group detention book. Parental consent is not required for a detention to be issued.

At the end of each half term the detention books are monitored by the Deputyhead. Any child receiving more than 3 detentions will have a letter sent home to parents/carers explaining why each detention was given, the date the detention took place and asking for support.

# Sanctions for inappropriate behaviour in playground

**Zoning** – the playground may be zoned to allow children to play away from each other. This may help to break a pattern of behaviour that has developed. The class teacher will inform parents that zoning has been put in place and agree a period of time for the zone to remain before it is reviewed. All staff will be informed of the zone and report any problems to the class teacher. Zoning will be reviewed regularly and removed when deemed appropriate.

## **Persistent Inappropriate Behaviour**

- 1. If, despite support from staff, a child continues to break the GRAND Rules, sanctions are put in place. eg miss a playtime
- An informal discussion between the child's parents and the class teacher takes place. Parents are asked to support. Agreed targets and strategies are put in place. Eg Behaviour chart, Home school contact book. This is recorded on the school SIMs system.
- 3. If strategies are not effective a letter is sent to the parents requesting a meeting with the headteacher to discuss concerns and further targets and strategies.
- 4. Agreed targets are closely monitored. If the same behaviour persists an internal lunchtime exclusion is put in place. This means the child stays inside school during the lunchtime period. The headteacher sets the duration and number of lunchtime exclusions..
- 5. Agreed targets are closely monitored. If the same behaviour persists a external lunchtime exclusion is put in place. This means the child leaves school premises for the lunchtime period. The headteacher sets the duration and start date with the parents.

### Severe repeated incidents of inappropriate behaviour

An internal exclusion would be put in place whereby the child would not be allowed to join their class for a session, half a day or a whole day. The headteacher sets the time and duration of the internal exclusion.

Should it be deemed necessary by the Headteacher, a child may be excluded from school for a fixed term. This term would be decided by the Headteacher. See LA guidelines on Exclusions. (September 2012)

## Malicious accusations against school staff

Should a child make an accusation against a member of staff then the HT will conduct an investigation regarding the accusation. Any action deemed appropriate following investigation will be taken, including informing parents.

# Possession of dangerous objects

Staff would confiscate the item. The item will be given to SLT and parents informed. The item will be returned to parents as soon as possible. Should the school deem it appropriate, depending on the nature of the object, the police may be informed.

### **Single Severe Incident**

If any incident is deemed by the headteacher to be sufficiently severe parents are informed immediately. The headteacher will then decide on action to be taken. This could mean a fixed term exclusion.

## **Special Educational Needs**

We acknowledge that for some children keeping the GRAND Rules is difficult. In these circumstances the SENCO will be involved and will support the class teacher and parents in setting targets and monitoring behaviour. Some children will follow an individual behaviour plan, usually agreed between SENCo and child. Copies of these plans are shared with all staff and kept in the school office. They are subject to regular review. The school may also seek the support of outside agencies for example educational psychologist, behaviour support service.

### Teachers powers – what the law states

- Paid staff may discipline pupils at anytime the pupil is in school or elsewhere under the charge of the school, including school visits. This applies when the behaviour could have repercussions for the orderly running of the school, pose a threat to another pupil or a member of the public or could adversely affect the reputation of the school
- Staff may confiscate pupils property which includes any article that is likely to or has been used to commit an offence, cause personal injury or damage to property, or any item banned by the school
- Any punishment must be proportionate, have regard to the school's safeguarding policies and must not involve corporal punishment of any kind.
- Staff may use reasonable force to prevent pupils committing an offence, injuring themselves or others, damaging property and to maintain good order and discipline in the classroom

 Staff may use reasonable force when conducting a search without consent for knives, weapons, alcohol, illegal drugs, stolen items, tobacco, cigarette papers, pornographic images or articles that could be used or have been used to commit an offence or cause harm. Force CANNOT be used to search for items banned under the school rules.

# **Concluding Statement**

We believe that positive discipline is the most effective way of supporting children. We aim to be firm, fair and consistent in helping children make the right choices in terms of behaviour.

# **Documentation – further reading**

www.education.gov.uk

Dfes publication – 'Behaviour and Discipline in schools' – a guide for headteachers and staff

Dfes publication – 'Behaviour and Discipline in schools' – a guide for Governing Bodies